

## POSITION DESCRIPTION

# SCHN - Staff Specialist NETS Retrievalist (eCredential)

 <b>C</b> ollaboration <b>O</b> penness <b>R</b> espect <b>E</b> mpowerment	
<b>Organisation</b>	NSW Health
<b>Local Health District / Agency</b>	Sydney Childrens Hospital Network
<b>Position Classification</b>	Staff Specialist
<b>State Award</b>	Staff Specialists (State) Award
<b>Category</b>	Specialist Medical & Dental Practitioner   Specialist
<b>Vaccination Category</b>	A+
<b>ANZSCO Code</b>	253912 Emergency Medicine Specialist
<b>Website</b>	<a href="http://www.schn.health.nsw.gov.au">www.schn.health.nsw.gov.au</a>

## PRIMARY PURPOSE

NETS - NSW is the state wide clinical service for medical retrieval of critically ill newborns, infants and children in New South Wales (NSW) and the ACT, Australia. Most patients are acutely unwell and require careful assessment and planning prior to transport. Some problems are solved without transport. The NETS' Retrieval Consultant coordinates acute clinical calls to NETS; in collaboration with specialists from referral hospitals and specialty units. The Consultant triages cases into being a consultation, transfer by local or regional teams or retrieval (by a NETS team or other appropriate neonatal or paediatric retrieval team). The Consultant contributes to the call and case review process, education (internal and external), as well as research and quality improvement activities.

NETS' service extends beyond transport in that it provides a point of clinical triage for patients too sick for normal ambulance transfer between hospitals. NETS connects clinicians in referring and referral hospitals in a telephone conference to discuss the best treatment and appropriateness of transfer or retrieval. This extends to obstetric cases when maternal transfer no longer seems possible and a neonatal retrieval appears inevitable.

The Retrievalist is responsible for the delivery of the highest quality care to the paediatric patient and their family. The right care in the right time-frame with the right equipment. NETS seeks continuous improvement across the critical care patient journey. Retrievalists participate in case review, quality, educational and service improvement activities. They act as an advocate for the paediatric patient and their family, in accordance with the guidelines set by NSW Health, SCHN and international benchmarks.

## ESSENTIAL REQUIREMENTS

### Vaccination Category:

Category

A -

B -

**Specialist Registration with the Medical Board of Australia**

### WWCC

Yes  No

### Work Health and Safety:

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### Select which of the following applies:

**Supervisor**

As a leader you are expected to support the organisation achieve the aims of the safety management system, to establish and maintain a positive health and safety culture in the workplace and to consult with workers and others when making decisions that may impact upon the health, safety and welfare of those in the workplace.

**OR**

**Non-Supervisor**

You must take all reasonable care for yourself and others and comply with any reasonable instruction, policies and procedures relating to work health safety and wellbeing

## KEY ACCOUNTABILITIES

Provide contemporary comprehensive specialist services for optimal patient outcomes.

Provide and support training to clinicians to achieve quality education and safe clinical practice and undertake research.

Undertake supervision and education within the clinical environment of undergraduate medical staff and other relevant staff to foster safe clinical practice.

Utilise information systems to enable informed decision making and care planning.

Communicate with staff and clinicians to ensure quality and continuity of care.

Actively participate in risk management and quality programs to improve organisational processes and own practices.

Comply with relevant legislation and regulations, NSW Ministry of Health policies and Sydney Children's Hospitals Network (SCHN) procedures to assist in contemporary clinical and systemic Commonwealth and State targets.

## KEY CHALLENGES

- Foster effective communication and complementary working relationships with other health professionals across the system and within NETS.
- Become clinically proficient in the retrieval of babies and children with complex health problems and adept in managing this care.
- Understand the system of regional health care in acute pædiatrics and its complex relationships.

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## KEY RELATIONSHIPS

Who	Why
NETS State Director	To seek guidance, direction and support. Ensure service delivery is maintained
NETS office, clinical and operational staff	To provide assistance and support to management to ensure effective communication between all parties.
NETS Team members	To ensure effective and efficient work processes between team members of different departments
LHDs' Hospital health professionals	To interpret guidelines, rules, policies and procedures to ensure effective and accurate responses are provided as required
MoH, Patients' parents & family	To interpret guidelines, rules, policies and procedures to ensure effective and accurate responses are provided as required

## SELECTION CRITERIA

1. Eligible for registration with the Medical Board of Australia as a Specialist in paediatrics, neonatology, paediatric ICU/anaesthesia and/or overseas trained specialist pathways
2. Demonstrated recent clinical experience in retrieval medicine or critical care at the role delineation of the service
3. Demonstrated ability to work effectively as part of a multidisciplinary team and provide leadership of a team
4. Demonstrated effective clinical communication through the use of information technology and written, verbal and interpersonal skills
5. Demonstrated commitment to teaching, continuing education, research and quality improvement.
6. Availability to participate in an on-duty (24x7x365) roster

## OTHER REQUIREMENTS

The role and responsibilities are to be carried out in a manner that is consistent with delegations, policies, procedures and operations systems of SCHN, and in line with the NSW Health Code of Conduct. The following specific requirements should be noted:

### Qualifications

Relevant qualification

### Vaccination

Category A

### Workplace Culture

Model the NSW Health CORE values and ensure all workplace conduct is consistent with the behaviours associated with those values and the NSW Health Code of Conduct.

### Finance and Assets

Manage allocated finance and resources efficiently and effectively in accordance with SCHN Delegations Manual (and supporting corporate policies and documentation). This may include, but not be limited to, management of an allocated budget, assets and stores, corporate records, intellectual property and personnel records.

### Risk Management

Undertake business unit risk planning and risk assessments, ensuring competence in risk management and

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assessment. Understand and abide by the organisation's risk policies, developing an understanding of the operational and risk management context, managing risk accordingly.

### **Work Health and Safety**

Workers have a positive duty to demonstrate commitment to safety. This includes taking reasonable care for your own safety and others, participating with consultation arrangements and complying with work health and safety legislation, policies, procedures and safety instructions.

### **Workplace Diversity**

Comply with and participate in the organisations workplace diversity policies and procedures.

### **Training**

Comply with and participate in the organisation's training programs and policies, including participation in mandatory training.

### **Performance Review**

A performance assessment will be conducted within three (3) months following commencement of employment.

At least every twelve (12) months, a performance review will be undertaken.

Understand and practice person centred care.